

Nepal Shelter Cluster Meeting

Monday 5 December 2011, 14.00-15.30, DUDBC Meeting Hall

Babarmahal, Kathmandu

Meeting Minutes

Participants:

Mr. Ramesh Prasad Singh, Deputy Director General, DUDBC (chair)
Mr. Surya B. Sangachhe, Senior Technical Advisor, NSET
Mr. Dipak Shrestha, Senior Divisional Engineer, DUDBC
Ms. Sarita Maskey, Senior Divisional Engineer, DUDBC
Mr. Ramesh Ghimire, Technical Officer/Shelter Focal Point, NRCS
Mr. Sagar Krishna Joshi, Senior Divisional Engineer, DUDBC
Mr. Awani Dixit, Programme Analyst, UNDP
Mr. Kedar Babu Dhungana, DM and ER Manager, Save the Children
Mr. Rajesh Manandhar, Engineer, UNHABITAT
Mr. Lubraj Neupane, Programme Coordinator, DP-Net Nepal
Ms. Amrita Sharma, HR Manager, Habitat for Humanity
Mr. Surendra Babu Dhakal, Humanitarian Emergency Assistance Manager, World Vision

Agenda

1. Welcome and introduction of participants
2. Review from the previous meeting
3. Update on earthquake response
4. Sharing about the report of damage assessment of the earthquake affected districts
5. Correction on specification of NFIs and shelter cluster contingency plan
6. Final draft of emergency shelter guideline
7. Recovery: update on Koshi activities
8. Upcoming events
9. AOB
10. Next meeting/ close

Minutes

1. Welcome and introduction of participants

The meeting was commenced with a welcome from the DUDBC and introductions of participants.

2. Review actions points from previous meeting

The previous meeting was held at NRCS in 21 October. The meeting was focused on sharing the situation and progress of emergency response after the hit of earthquake in eastern part of Nepal. The meeting decided to sensitize the overall situation, needs and gaps to all shelter cluster members as well as preparation/identification of appropriate transitional model shelters for that areas. Meeting informed the study of shelter projects carried out from the IFRC Shelter Research Unit in which report

will be shared through a workshop planned within 2012. The meeting also expected to know the government plan for recovery in earthquake affected districts in next meeting.

3. Update on earthquake response

NRCS briefed the situation and emergency response activities carried out in earthquake affected districts. Based on the report received from districts chapters 7,882 families are displaced and around 6,000 set of NFRI's especially tarpaulins and blankets are distributed so far. Due to the progress of winter, there are still needs of extra tarpaulins and blankets but details yet to be received. The participants highlighted to carry out the detailed assessment to explore the actual need of shelters and beneficiaries to be addressed.

Save the Children added that 470 sets of emergency shelter kits are distributed in Taplejung, Ilam and Bhojpur districts. However, Save has concentrated on the construction of Temporary Learning Service (TLS) in damaged schools to operate class and 95 TLSs out of 196 (planned) has been constructed by using tarpaulin with locally available bamboo. Likewise, World Vision has constructed 10 TLSs in Udayapur district. Habitat for Humanity, as a part of regular programme has been initiating to construct 150 houses in some affected VDCs in Ilam district.

DUDBC informed that two teams were deployed in the field to assess the damage and finally they have submitted a recovery proposal to their line ministry. Recently, DUDBC has received 80,000 USD from UNDP for the trainings to masons and promotion of building code in the affected districts.

- ✓ All highlighted to conduct a detailed assessment jointly to explore the actual needs of shelter and beneficiaries to be addressed,

4. Sharing about the report of damage assessment of the earthquake affected districts

DUDBC shared the recovery plan of government that Ministry of Physical Planning and Works (MPPW) is coordinating all these initiatives. In order to carry out reconstruction works, Government has planned to conduct several programmes through concern line agencies such as Department of Education, Department of Health etc.

In addition, the government has planned to run several training programmes to masons as "earthquake resistance building construction" in local level. Among them three TOT will be conducted in central level and 108 mason Training programmes will be run in VDC level. Guidelines for masons on earthquake Resistance Rural Building Construction (based on NBC 208) will be published in Nepali language and distributed on affected areas.

A standard "Manual for Mason Training on earthquake Resistance Construction of Building" will be also published in Nepali Language. The manual will be used as standard curriculum for mason Training.

NSET presented a report of damage assessment of earthquake affected districts for which 8 teams comprising technical experts, engineers were mobilised to assess the situation and damage. As shown on presentation; house owner orientation programme, mason trainings, door to door assessment and technical assistance, safe model demonstration are proposed further for reconstruction in the affected areas.

- ✓ All emphasized to initiate the transitional shelters between the period of temporary/emergency shelters and reconstruction interventions,

5. Correction on specification of NFIs set in Shelter Cluster Contingency Plan

The shelter cluster contingency plan was updated in April 2011 through a consultative workshop. In annex of NFIs kit, it was found some print mistake on the specification of female sari i.e. the length of sari that has mentioned 4.70 meters as it should be 5.00 meters. NRCS purposed to re-correct the specification as it was practised before.

- ✓ Meeting agreed to re-correct the specification based on the available practices.

6. Final draft of emergency shelter guideline

Ramesh from NRCS presented the final draft of emergency shelter guideline to the participants for their final feedbacks. This guideline is aimed to provide proper guidance to relief staff and volunteers to design, implement and accomplish the emergency shelter services. It is intended to build common understanding of tools and methods among the staffs and volunteers involved in emergency shelter. NRCS requested to DUDBC for their inputs especially on the technical and engineering contents of the guideline. Also, NRCS has a plan to translate this guideline into Nepali language. So, final comments from agencies is expected by the mid of December.

- ✓ The draft of emergency shelter guideline will be shared to all shelter members through email for their feedbacks.

7. Recovery : update on Koshi

8. Upcoming events

Shelter training: NRCS will be organizing one national level shelter training to its staff and volunteers in January 2012. The aim of training is to prepare a team of trained human resources for effective response on emergency shelter. The training has designed as a national response tool of NRCS, however two colleagues from DUDBC have been purposed to involve in the training.

Earthquake safety day: The probable participation of shelter cluster on the event will be discussed in next meeting.

9. AOB

10. Close and next meeting

The meeting was closed with thanks to all participants from DUDBC for their active presence. The date of next meeting will be planned very soon by communicating between NRCS and DUDBC.